

REPUBLIC OF UGANDA
OFFICE OF THE PRIME MINISTER
Project Implementation Unit (PIU) – DRDIP II & NUSAF IV

The Government of Uganda, through the Office of the Prime Minister, is implementing the Development Response to Displacement Impacts Project Phase II (DRDIP II) and Northern Uganda Social Action Fund IV (NUSAF IV) over a period of six (6) years. Both projects are World Bank-funded and were launched in the 2025/2026 financial year as complementary pillars of Uganda's social protection and inclusive development agenda.

Pursuant to Circular Standing Instruction No. 1 of 2026, from the Permanent Secretary, Ministry of Public Service, and another from the Permanent Secretary/ Secretary to the Treasury harmonizing the Remuneration Including Terms and Conditions of Service for Project Implementation Units under Development Partner Support Projects, the Office of the Prime Minister has established a Joint Project Implementation Unit (PIU) for DRDIP II and NUSAF IV to coordinate and manage project implementation across the component areas.

The PIU, situated in Kampala with regional offices in Arua, Gulu, Mbarara and Moroto is responsible for providing technical, fiduciary, safeguards, and administrative support in accordance with Government of Uganda regulations and World Bank guidelines. Its core functions include project planning and coordination, procurement and contract management, civil works management, financial management, monitoring and evaluation, environmental and social safeguards compliance, and reporting.

In order to ensure efficient and effective delivery of project objectives, the Office of the Prime Minister seeks to recruit qualified and competent Ugandan citizens to fill the positions listed below within the PIU for an initial contract duration of two (2) years.

HOW TO APPLY

Applications should be accompanied by:

- A detailed Curriculum Vitae.
- Copies of certificates (academic and professional) and testimonials.
- A copy of identification documents.
- Proof of relevant work experience (MUST be attached).
- At least three (3) competent referees, one of whom must be a current or previous employer.

The closing date for applications is 12th June 2026 at 5:00 PM.

All applications should be signed and addressed to:

The Permanent Secretary

Office of the Prime Minister

Plot 9-11, Apollo Kaggwa Road

P.O. Box 341, Kampala, UGANDA

Hard copies should be hand-delivered to the Security Registry (Floor 6), Office of the Prime Minister Building. *The detailed advert and Projects information can be accessed and viewed on the OPM website via: www.opm.go.ug*


Alex Kakooza

PERMANENT SECRETARY

Vacancies under the Joint Project Implementation Unit (PIU): DRDIP II & NUSAF IV

#	Position	Project	Vacancies	Duty Station
1	Natural Resources Management Specialist	DRDIP II	1	Kampala
2	Livelihoods Specialist	DRDIP II	1	Kampala
3	Labour Intensive Public Works Specialist	NUSAF IV	1	Kampala
4	Shock Responsive Safety Nets Specialist	NUSAF IV	1	Kampala
5	GIS and Remote Sensing Officer	NUSAF IV	1	Kampala
6	Project Engineer – Roads & Bridges	DRDIP II	1	Kampala
7	Project Engineer – Built Infrastructure	DRDIP II	1	Kampala
8	Project Engineer – Electrical	DRDIP II	1	Kampala
9	Project Engineer – Water	DRDIP II	1	Kampala
10	Project Engineer – Roads & Bridges	DRDIP II	3	Regional Offices
11	Project Engineer – Built Infrastructure	DRDIP II	8	Regional Offices
12	Labour Intensive Public Works Officer	NUSAF IV	4	Regional Offices
13	Monitoring & Evaluation Officer	Both	6	Kampala & Regional
14	Data Analyst	Both	2	Kampala
15	ICT Officer	Both	2	Kampala
16	Management Information Systems Officer	Both	2	Kampala
17	Livelihoods Officer	Both	4	Regional Offices
18	Environmental Officer	Both	2	Kampala
19	Social Development Officer	Both	2	Kampala
20	Communications Officer	Both	2	Kampala
21	Natural Resources Management Officer	DRDIP II	1	Kampala
22.	Project Officer- Forced Displacement	DRDIP II	2	Kampala
22	Procurement Officer	Both	3	Kampala
23	Accountant	Both	2	Kampala
24	Accounts Assistant	Both	4	Kampala
Total			58	

**REPUBLIC OF UGANDA
OFFICE OF THE PRIME MINISTER**

**EMPLOYMENT OPPORTUNITIES UNDER THE
PROJECT IMPLEMENTATION UNIT (PIU) FOR THE UGANDA DEVELOPMENT
RESPONSE TO DISPLACEMENT IMPACTS PROJECT PHASE II (DRDIP II) &
NORTHERN UGANDA SOCIAL ACTION FUND IV (NUSAF IV)**

Deadline: 12th June 2026 | 5:00 PM



BACKGROUND

The Government of Uganda, through the Office of the Prime Minister, is implementing the Development Response to Displacement Impacts Project Phase II (DRDIP II) and Northern Uganda Social Action Fund IV (NUSAF IV) over a period of six (6) years. Both projects are World Bank-funded, and launched in the 2025/2026 financial year as complementary pillars of Uganda's social protection and inclusive development agenda.

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Alex Kakooza

PERMANENT SECRETARY
OFFICE OF THE PRIME MINISTER

NATURAL RESOURCES MANAGEMENT SPECIALIST

Project	DRDIP II
Vacancies	01
Reports To	DRDIP II Deputy Project Coordinator
Supervises	Natural Resources Officer

JOB PURPOSE

To provide technical support and use GIS and remote sensing technologies to spearhead component implementation and ensure sustainable use and conservation of natural resources in DRDIP II implementing districts.

KEY RESULT AREAS

- Component Handbooks developed.
- Component implementation strategies for sustainable resource management developed.
- Geo-spatial maps developed.
- Strategies for collection, analysis and management of GIS and remote sensing natural resources and watershed sub-project data developed and implemented.
- Capacity building of PIST and District staff in use of GIS and remote sensing technology for natural resources management and livelihood interventions supported.
- Regular reports prepared in a timely manner.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Lead the mapping of critical fragile ecosystems and degraded watersheds for restoration.
- Collect supporting data such as climatic and natural resources field survey data to corroborate remote sensing data analyses.
- Provide natural resources quarterly monitoring data reports for all districts on trends in natural resources intervention and regeneration.
- Support District level staff in data collection, mapping, and preparation of digital maps at district scales using various GIS software.
- Develop spatial data at appropriate scales and standardise non-spatial data from various sources to formulate GIS products; set up or maintain remote sensing data collection systems.
- Produce maps and document best practices and lessons for dissemination in the areas of natural resource management, forestry, sustainable agriculture and environmental education.
- Prepare annual and quarterly work plans and budgets for the sustainable environment management component for consolidation and approval by management.
- Present GIS data into DRDIP and OPM web portal.
- Analyse data acquired from sensors, satellites, or ground-based platforms using statistical analysis software, image analysis software, or Geographic Information Systems (GIS).
- Manage, integrate, and analyse geospatial data obtained from remote sensing systems to obtain meaningful results; process various data sets to create required map-based information products.

- Organise and maintain geospatial data and associated documentation; develop an electronic database for remote sensing or related geospatial project information for drought monitoring at district and regional level.
- Work closely with Environment teams at PIST and Districts Natural Resources teams to support the mapping of critical fragile ecosystems and degraded watersheds for restoration.
- Undertake regular assessments on environmental and natural resources conditions in DRDIP refugee-hosting districts and measure the extent those conditions are affected by the presence of refugee camps.
- Undertake an assessment of the current domestic energy situation in refugee camps together with district local government technical teams and refugee department teams and identify effective interventions.
- Undertake regular monitoring and supervision visits to districts and communities to support implementation of DRDIP SEM component activities.
- Monitor the progress of implementation of project activities under the component to ensure adherence to implementation guidelines, targets, time schedules and sector standards.
- Refine implementing procedures and support preparation and delivery of training and capacity building inputs to districts and community facilitators.
- Participate in the preparation and review of project and component implementation guidelines, handbooks and manuals.
- Explore and promote approaches for equitable, productive and sustainable natural resource management outcomes in DRDIP implementing districts.
- Provide support to DRDIP districts and Implementing Partners in organising training activities to address key areas of natural resources and ecosystem mapping, climate change and domestic energy issues.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

- An Honours Degree in Natural Resource Management, Forestry, Environmental and Resources Management or a related discipline from a recognised University.
- A Master's Degree in a related discipline is required.

EXPERIENCE

A minimum of 8 years of professional experience, of which at least 5 should have been at a Specialist/Managerial/Supervisory level with government or externally funded projects or any other development partner, multilateral organisation, or international organisation in the environment and natural resources management sector, including use of GPS, Geo-ODK, ArcGIS and other remote sensing tools.

KEY SKILLS AND COMPETENCIES

- Proven experience in integrated landscapes, environment, fisheries, forestry, watershed management, community-based development, biodiversity and rural development.
- Familiarity with World Bank natural resources management processes, guidelines and procedures is highly desirable.
- Knowledgeable on use of GPS and Geo-ODK for field data collection.
- Experience in using ArcGIS and other remote sensing tools to support natural resources management, including use of drones, is required.

LIVELIHOODS SPECIALIST

Project	DRDIP II
Vacancies	01
Reports To	DRDIP II Deputy Project Coordinator
Supervises	Livelihood Officers

JOB PURPOSE

To provide strategic direction and advice to ensure systematic planning and implementation of project activities under the Economic Opportunity interventions (income generation, rural financing) of the DRDIP II, and to offer technical support in programme execution at national, local government and community levels to ensure maximum benefit to project beneficiaries.

KEY RESULT AREAS

- Livelihood Component Handbook developed and reviewed.
- Strategies for rolling out implementation of the Economic Opportunity component in target local governments developed.
- Value chain assessments coordinated and value chain maps developed for each district.
- Capacity building products for continuous and needs-based support to target local governments developed.
- Technical guidance to local governments on planning and implementation of sub-projects provided.
- Quarterly assessments of gaps in Economic Opportunity component implementation conducted and processes streamlined.
- Innovation platforms for value-chain development for community agriculture-related projects established.
- Quarterly component-specific status reports on progress of Economic Opportunity component activities prepared.
- Economic Opportunity component MIS data reviewed monthly and regularly updated.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Provide technical support to the development of agricultural value chains in DRDIP II implementing districts
- Collaborate with the private sector on improving market access for farmers and promoting sustainable livelihoods, ensuring long-term sustainability and resilience for project beneficiaries
- Support the Deputy Project Coordinator in planning, budgeting, implementing and management of the project.
- Consolidate and harmonise component work plans and budgets and formulate appropriate implementation schedules in line with the funds withdrawal plan.
- Guide end-user requirements to support MIS configuration and maintenance to ensure appropriate workflow and capability to generate data and reports.

- Analyse technical and policy issues, strategies and programmes to support the development, competitiveness, inclusiveness and improved impacts of agribusiness, food systems and value chain development
- Contribute to the appraisal of capacity needs of beneficiaries and implementing districts related agribusiness and value chain development
- Review sub-project requests submitted by Districts/Cities to ensure accuracy, completeness, viability, sustainability and compliance with relevant sector norms and standards before financing.
- Ensure compliance with the project design and guidelines as well as sector norms and standards.
- Carry out supervision visits and provide technical support to Local Governments, Capacity Building Partners and Lower Local Governments throughout project implementation.
- Prepare component periodic progress reports (quarterly, half-year and annual) including programme achievements, implementation challenges, lessons learned and accountability of project resources.
- Participate in the preparation of Terms of Reference (ToRs) for consultancies under the Economic Opportunity component.
- Develop a plan for component-related capacity enhancement for project implementers and beneficiary communities.
- Perform any other duties assigned by management.

QUALIFICATIONS

- An Honours Bachelor's Degree in Business Administration, Economics, Agriculture, Agricultural Economics, Agri-business, Social Sciences or any other relevant field from a recognised institution.
- A Master's Degree in any of the above fields from a recognised institution is required.

EXPERIENCE

At least 8 years of relevant progressive professional experience, 5 of which should have been at a Specialist/Managerial/Supervisory level in government or externally financed livelihood projects, multilateral agencies or comparable large-scale public programmes.

KEY SKILLS AND COMPETENCIES

- Facilitating livelihood development processes including community mobilisation, target group formation, training, business plan development, management and monitoring of livelihood sub-projects.
- Strong understanding of value chain analysis and development, agribusiness and market development.
- High level of interpersonal skills and ability to work with teams.
- Strong understanding of economic inclusion strategies for rural communities.
- Proficiency in using digital data collection systems and MIS tools.



LABOUR INTENSIVE PUBLIC WORKS SPECIALIST

Project	NUSAF IV
Vacancies	01
Reports To	NUSAF IV Deputy Project Coordinator
Supervises	Labour Intensive Public Works Officers

JOB PURPOSE

To provide technical guidance in the planning and implementation of Labour-Intensive Public Works projects in communities within watershed management areas, and to offer technical support in programme at national, district and community levels to ensure maximum benefit to project beneficiaries.

KEY RESULT AREAS

- Review and approval of cost estimates of schedules of materials, labour, transport, tools and bills of quantities.
- Verification of expenditure against physical progress of sub-projects.
- Monitoring of progress of ongoing projects.
- Terms of Reference drawn up for engaging consultants to assist in sub-projects.
- Sub-project requests from districts reviewed and approved.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Review cost estimates of schedules of materials, labour, transport, tools and bills of quantities to ensure correctness and reflection of actual requirements.
- Verify expenditure against physical progress of sub-projects.
- Advise in the preparation and revisions of budgets and cost estimates to reflect current needs and prices as well as costing of community inputs.
- Liaise with sector staff in sub-project appraisals, monitoring, assessments, inspection and certification to ensure quality of output.
- Monitor progress of ongoing sub-projects for adherence to sector standards and specifications and agreed implementation strategies and project targets.
- Draw up terms of reference to serve as basis for engaging facilitators/consultants who may assist in the supervision of sub-project implementation.
- Assist communities in engaging lead local artisans or contractors in liaison with the district.
- Review sub-project requests submitted by the Districts to ensure accuracy, completeness, viability, sustainability and compliance with relevant sector norms and standards before financing.
- Assist in the development of and maintain a database for beneficiary communities, including tracking systems for fund flows, reporting, audit, budget revisions and project deliverables.
- Ensure implementation of recommendations for improvements and innovative solutions for communities during project implementation.
- Contribute to the generation of knowledge, documentation of experiences and lessons learned.

- Develop short- and long-term monitoring plans and set priorities to assist project stakeholders in achieving implementation targets; make regular reports on appraisals and field monitoring.
- Participate in GOU/World Bank Joint Implementation Support Missions and other supervision and evaluation missions.
- Participate with district officials to build rapport and enhance co-operation in the implementation of sub-projects.
- Generate specific outputs (deliverables) as determined from time to time in respective projected work plans for each quarter.
- Perform any other duties as may be assigned from time to time by the supervisor.

QUALIFICATIONS

- A Bachelor's Degree in Natural Resource Management, Environmental Engineering, Environment Management, Development Studies, Social Sciences or other relevant field from a recognised institution.
- A Master's Degree in any of the above fields from a recognised institution is required.

EXPERIENCE

At least 8 years of relevant progressive professional experience in Labour-Intensive Public Works projects in communities, 5 of which should have been at a Specialist/Managerial/Supervisory level in government or externally financed livelihood projects, multilateral agencies or comparable large-scale public programmes.

KEY SKILLS AND COMPETENCIES

- Facilitating community development processes including community mobilisation, target group formation, training, business plan development, management and monitoring of livelihood sub-projects.
- Strong understanding of value chain analysis and development, agribusiness and market development.
- High level of interpersonal skills and ability to work with teams.
- Strong understanding of economic inclusion strategies for rural communities.
- Proficiency in using digital data collection systems and MIS tools.



SHOCK RESPONSIVE SAFETY NETS SPECIALIST

Project	NUSAF IV
Vacancies	01
Reports To	NUSAF IV Deputy Project Coordinator
Supervises	GIS & Remote Sensing Officer; DRF Technical Staff

JOB PURPOSE

The Disaster Risk Management Specialist will oversee all project-related activities regarding the overall implementation status of the DRF sub-component. The incumbent will supervise, coordinate and monitor all project activities related to triggering the DRF and scaling up Labour Intensive Public Works from a technical perspective, and will maintain a strong network of stakeholders within the DRM Technical Committee.

KEY RESULT AREAS

- Monthly, quarterly, and yearly project progress reports produced.
- Capacity Building Plan on the DRF sub-component developed within the first three months, covering LIPW Technical Officers, DRDPM, District Disaster Management Committees (DDMCs), and community focal point persons.
- Monthly report detailing data collected on primary and secondary triggers, scale-up status, districts affected, severity, and resources to be deployed.
- Communication strategy deployed in the event of a scale-up.
- Templates for letters as per the DRF Handbook drafted at each stage if a scale-up is triggered.
- An M&E strategy for the DRF sub-component developed within 6 months of appointment.
- Annual Scalability Report developed within 6 months of appointment.
- Monitoring and Supervision reports, project guidelines and manuals in the area of Disaster Risk Management Financing produced.
- Draft monthly reports including minutes of DRM Technical Committee meetings.
- Sub-component final report at project closure.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Develop a work plan and budget for the implementation of the DRF sub-component.
- Coordinate and monitor the work of the DRF sub-component of NUSAF IV, ensuring quality and timely outputs and deliverables as per the design, monitoring framework, and annual work plan and budget.
- Support data collection and analysis activities as defined by the project team.
- Offer support in the implementation of the DRF sub-component as it relates to logistics, the organisation of technical missions, communication, partnerships, and local meetings and events.
- Support the Commissioner DRDPM in their role as Chairperson of the DRM TC with a view of scaling up LIPW in implementation districts.
- Build working relationships needed to support coordination with MDAs, key NGOs, private sector, development partners and Donors.
- Monitor and produce quarterly reports on the progress of DRF Sub-component activities.
- Coordinate DRM TC meetings and participate in DRM Platform meetings.

- Support engagements aimed at raising awareness about the project and disseminating lessons learnt.
- Update the DRMF Handbook over time as the project evolves.
- Perform any other duties as may be assigned from time to time by the supervisor.

QUALIFICATIONS

An Honours Bachelor's Degree in Agriculture, Environmental or Geographical Science or Climate Studies or a related field or a related field from a recognised institution.

A Master's Degree in Agricultural Economics, Disaster Risk Management, Environmental or Climatic Sciences or a related field.

EXPERIENCE

At least 8 years of relevant progressive professional experience in Disaster Risk Financing, 5 of which should have been at a Specialist/Managerial/Supervisory level in government or externally financed livelihood projects, multilateral agencies or comparable large-scale public programmes.

KEY SKILLS AND COMPETENCIES

- Ability to coordinate and facilitate meetings across a range of teams; ability to distil lessons and synthesise outcomes from a range of consultations and outreach meetings.
- Basic training in GIS and remote sensing is required.
- Broad knowledge and understanding of humanitarian/disaster response is desirable.
- Previous experience working in development programmes in Northern Uganda and/or in government programmes is of added advantage.
- Experience of working with international or national policy-making institutions in the DRM field.
- Demonstrated knowledge of and experience with planning, monitoring and evaluation of World Bank-funded community-based projects is required.

GIS AND REMOTE SENSING OFFICER

Project	NUSAF IV
Vacancies	01
Reports To	Disaster Risk Management Specialist

JOB PURPOSE

To provide technical leadership in geospatial mapping, remote sensing analysis, and the development of a GIS-based data platform to support planning, monitoring, and decision-making.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Develop base maps and thematic layers (e.g., watershed, land cover/use, Vegetation and Evapotranspiration Indices, hydrology, elevation).
- Monitor drought/flood triggers for DRF and produce monthly technical reports to support scale-up decisions.

- Track changes and developments in watersheds over time using remote sensing and field data.
- Establish and maintain a GIS website and database for all NUSAF IV sub-projects.
- Support the use of Geo-Node for open data sharing with stakeholders.
- Design tools and protocols for spatial data collection, including pre- and post-intervention mapping.
- Build capacity of NUSAF staff and partners in GIS tools and the use of the Geo-Node platform.
- Introduce innovative technology such as Unmanned Aerial Vehicles (UAVs) and street-level photo mapping to local GoU staff and community members.
- Update flood and drought forecast models.
- Collect and analyse secondary data.
- Perform any other duties as may be assigned from time to time.

QUALIFICATIONS

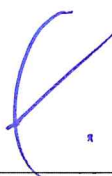
- An Honours Bachelor's Degree in Environmental Management or Science, Environmental Engineering, Civil Engineering or Meteorology from a recognised University/Institution.
- A Master's Degree in GIS from a recognised University/Institution (required; added advantage for those who hold both degrees).

EXPERIENCE

At least 6 years of relevant progressive professional experience in the use of GIS and Remote Sensing for drought and flood models in government or externally financed livelihood projects, multilateral agencies or comparable large-scale public programmes.

KEY SKILLS AND COMPETENCIES

- Ability to run hydrological models using HEC-HMS and HEC-RAS.
- Knowledge of developing thresholds and triggers for Anticipatory Action.
- Broad knowledge and understanding of humanitarian/disaster response is desirable.
- Ability to coordinate and work in a multifaceted and cross-cutting environment.
- Previous experience working in development programmes in Northern Uganda and/or in government programmes is of added advantage.
- Exhibit high standards of integrity and ethical code of conduct.



PROJECT ENGINEER – ROADS & BRIDGES

Project	DRDIP II
Duty Station	Kampala
Vacancies	01
Reports To	Project Engineering Specialist
Supervises	Regional Engineers

JOB PURPOSE

To ensure planning, design reviews, quality assurance and supervision of roads and bridges infrastructure works being implemented in DRDIP implementing districts, and to ensure that all engineering activities align with technical standards, environmental and social safeguards.

KEY RESULT AREAS

- Review sector technical standards, designs, BoQs, and drawings for infrastructure and adapt them to specific sub-project sites.
- Inspect all proposed bridge sites and advise DIST, PIST and other stakeholders on the best, suitable and economic design.
- Prepare technical tools and reporting formats for supervision of specific contract types (admeasurements, lump sum, design and build).
- Prepare and submit regular site supervision reports, quality assurance compliance, and health and safety regulations reports to management.
- Prepare risk matrices and corresponding mitigation measures with a primary focus on control of cost overruns.
- Prepare certificates of works, ensure timely payment of contractors and submission of accountability.
- Submit sub-project data in the MIS in a timely manner without compromising its integrity.
- Prepare value for money tracking and analysis reports during the implementation of sub-projects.
- Prepare compliance reports on Environmental and Social Management Plans (ESMPs).

SPECIFIC DUTIES AND RESPONSIBILITIES

- Develop detailed bridge designs and structural calculations for new structures, widening projects, or replacements.
- Review and validate detailed engineering designs, drawings, and cost estimates for road and bridge projects in line with national standards and DRDIP guidelines.
- Plan project timelines, manage budgets, and coordinate with teams and contractors.
- Provide on-site supervision during construction, ensuring projects meet design specifications, budgets, and safety standards.
- Follow up approvals of the plans and designs by sector experts (e.g., MoWT).
- Participate in site condition assessments and feasibility studies to define appropriate engineering solutions.
- Ensure designs are climate-resilient, inclusive, and environmentally sound.

- Assist in preparing tender documents, bills of quantities (BoQs), and technical specifications for procurement of works and consulting services.
- Participate in bid evaluations and provide technical input during contract negotiations.
- Coordinate with Regional Engineers, local governments, community representatives, and implementing partners to ensure alignment of project activities.
- Monitor the application of mitigation measures outlined in Environmental and Social Management Plans (ESMPs).
- Prepare technical progress reports for all bridges, value for money quality assurance and project completion documentation including as-built drawings.
- Identify engineering risks and recommend mitigation strategies.
- Evaluate existing bridges for structural integrity, damage, and compliance with regulations to determine repair needs.
- Ensure all work complies with government codes and environmental regulations.
- Perform any other duties assigned by the supervisor or his/her designate from time to time.

QUALIFICATIONS

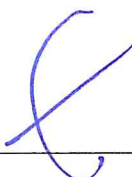
- An Honours Bachelor's Degree in Civil/Structural/Bridges Engineering from a recognised University.
- A Master's Degree in any of the above fields is of added advantage.
- Must be a registered Engineer with the Engineers Registration Board of Uganda (ERB) with a valid practising licence.

EXPERIENCE

At least 6 years of relevant professional experience in the design/supervision/implementation of roads and bridges infrastructure projects with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Strong knowledge of structural engineering principles, computer software modelling, and construction technology (AutoCAD, STAAD PRO, Autodesk Revit etc.).
- Experience in engineering roles with a focus on roads and bridges infrastructure projects is required structures.
- Proficiency in engineering software, project management tools, and knowledge of local construction materials and techniques is required.
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- Competencies and skills in quality control, time, and cost in project management are required.
- Strong written and verbal communication skills with the capacity to prepare comprehensive reports and deliver presentations.
- Demonstrated integrity, attention to detail, and the ability to work under pressure to meet deadlines.



PROJECT ENGINEER – BUILT INFRASTRUCTURE

Project	DRDIP II
Duty Station	Kampala
Vacancies	01
Reports To	Project Engineering Specialist
Supervises	Regional Engineers

JOB PURPOSE

To ensure proper planning of sub-projects at both regional offices, quality assurance, and supervision of Built Infrastructure works implemented in DRDIP implementing districts, and to ensure that all engineering activities align with technical standards, environmental and social safeguards.

KEY RESULT AREAS

- Review sector technical standards, designs, BoQs, costs, and drawings for infrastructure adapted to specific sub-project sites.
- Prepare technical tools and reporting formats for supervision specific to different contract types (admeasurements, lump sum, design and build).
- Prepare and submit regular site supervision reports, quality assurance compliance, and health and safety regulations reports to management.
- Prepare risk matrices and corresponding mitigation measures with a primary focus on control of cost overruns.
- Prepare certificates of works, ensure timely payment of contractors and submission of accountability.
- Submit sub-project data in the MIS in a timely manner without compromising its integrity.
- Prepare value for money tracking and analysis reports during implementation.
- Prepare compliance reports on Environmental and Social Management Plans (ESMPs).

SPECIFIC DUTIES AND RESPONSIBILITIES

- Review and validate detailed engineering designs, drawings, and cost estimates for Built Infrastructure projects in line with national standards and DRDIP guidelines.
- Follow up approvals of the plans and designs by sector experts.
- Participate in site assessments and feasibility studies to define appropriate engineering solutions.
- Ensure designs are climate-resilient, inclusive, and environmentally sound.
- Supervise construction activities to ensure compliance with specifications, timelines, and budget.
- Prepare approvals for all key project milestones and update them in the MIS.
- Ensure contractors adhere to health, safety, and environmental (HSE) requirements.
- Assist in preparing tender documents, bills of quantities (BoQs), and technical specifications for procurement of works and consulting services.
- Participate in bid evaluations and provide technical input during contract negotiations.
- Coordinate with Regional Engineers, local governments, community representatives, and implementing partners to ensure alignment of project activities with standards and maintenance plans.

- Monitor the application of mitigation measures outlined in Environmental and Social Management Plans (ESMPs).
- Organise and facilitate training sessions for communities, contractors, and local authorities on best practices in sustainable infrastructure development and maintenance.
- Prepare technical progress reports, site inspection reports, value for money, quality assurance and project completion documentation.
- Prepare and maintain accurate records of project documentation, drawings, contracts, and correspondence.
- Identify engineering risks and recommend mitigation strategies.

QUALIFICATIONS

- A Bachelor's Degree in Civil Engineering or related field from a recognised University.
- A Master's Degree in any of the above fields is of added advantage.
- Must be a registered Engineer with the Engineers Registration Board of Uganda (ERB) with a valid practising licence.

EXPERIENCE

At least 6 years of relevant professional experience in the design/supervision/implementation of built infrastructure projects with government or externally funded projects, development partners, multilateral or international organisations.

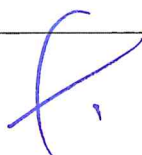
KEY SKILLS AND COMPETENCIES

- Proficiency in engineering software, project management tools, and knowledge of local construction materials and techniques is required.
- Proficiency in AutoCAD, Revit, MS Project, and knowledge of structural, hydraulic, or environmental regulations.
- Previous experience in site management, public works, or infrastructure projects.
- Working experience with refugees and emergency settings will be an added advantage.
- Experience with Local Government Operations is an added advantage
- Strong written and verbal communication skills.
- Demonstrated integrity, attention to detail, and the ability to work under pressure and meet deadlines.

PROJECT ENGINEER – ROADS & BRIDGES

Project	DRDIP II
Duty Station	Regional Offices
Vacancies	03
Reports To	Project Engineering Specialist

JOB PURPOSE



To ensure planning, design review, quality assurance, and supervision of road and bridge infrastructure works implemented in DRDIP implementing districts, and to ensure that all road and bridge engineering activities align with technical standards, environmental and social safeguards.

KEY RESULT AREAS

- Review sector technical standards, designs, BoQs, costs, and drawings for infrastructure adapted to specific sub-project sites.
- Prepare technical tools and reporting formats for supervision specific to different contract types.
- Prepare and submit regular site supervision reports, quality assurance compliance, and health and safety regulations reports to management.
- Prepare risk matrices and corresponding mitigation measures with a primary focus on control of cost overruns.
- Prepare certificates of works, ensure timely payment of contractors and submission of accountability.
- Submit sub-project data in the MIS in a timely manner.
- Prepare value for money tracking and analysis reports during implementation.
- Prepare compliance reports on ESMPs including monitoring of mitigation measures.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Review and validate detailed engineering designs, drawings, and cost estimates for Roads and Bridges projects in line with national standards and DRDIP guidelines.
- Follow up approvals of the plans and designs by sector experts.
- Ensure designs are climate-resilient, inclusive, and environmentally sound.
- Supervise construction activities to ensure compliance with specifications, timelines, and budget.
- Prepare approvals for all key project milestones and update them in the MIS.
- Ensure contractors adhere to health, safety, and environmental (HSE) requirements.
- Assist in preparing tender documents, bills of quantities (BoQs), and technical specifications for procurement of works and consulting services.
- Participate in bid evaluations and provide technical input during contract negotiations.
- Coordinate with Clerks of Work, local governments, and community representatives to ensure alignment of project activities with standards and maintenance plans.
- Monitor the application of mitigation measures outlined in ESMPs.
- Organise and facilitate training sessions for communities, contractors, and local authorities on best practices in sustainable infrastructure development and maintenance.
- Prepare technical progress reports, site inspection reports, value for money, quality assurance and project completion documentation.
- Identify engineering risks and recommend mitigation strategies.

QUALIFICATIONS

- An Honours Bachelor's Degree in Civil Engineering from a reputable University.
- A Master's Degree in any of the above fields is of added advantage.
- Must be a registered Engineer with the Engineers Registration Board of Uganda (ERB) with a valid practising licence.

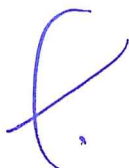
EXPERIENCE



At least 6 years of relevant professional experience in the design/supervision/implementation of civil engineering infrastructure projects with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Proficiency in engineering software, project management tools, and knowledge of local construction materials and techniques.
- Proficiency in AutoCAD, Revit, MS Project, and knowledge of structural, hydraulic, or environmental regulations.
- experience in engineering roles with a focus on roads and bridges infrastructure projects is required.
- Working experience with refugees and emergency settings will be an added advantage.
- Experience with Local Government Operations is required.
- Strong written and verbal communication skills.
- Demonstrated integrity, attention to detail, and the ability to work under pressure and meet deadlines.



PROJECT ENGINEER – BUILT INFRASTRUCTURE

Project	DRDIP II
Duty Station	Regional Offices
Vacancies	08
Reports To	Project Engineering Specialist

JOB PURPOSE

To ensure planning, design review, quality assurance, and supervision of built infrastructure works implemented in DRDIP implementing districts, and to ensure that all built infrastructure engineering activities align with technical standards, environmental and social safeguards.

KEY RESULT AREAS

- Review sector technical standards, designs, BoQs, costs, and drawings for infrastructure adapted to specific sub-project sites.
- Prepare technical tools and reporting formats for supervision specific to different contract types.
- Prepare and submit regular site supervision reports, quality assurance compliance, and health and safety regulations reports.
- Prepare risk matrices and corresponding mitigation measures with a primary focus on control of cost overruns.
- Prepare certificates of works, ensure timely payment of contractors and submission of accountability.
- Submit sub-project data in the MIS in a timely manner.
- Prepare value for money tracking and analysis reports during implementation.
- Prepare compliance reports on ESMPs.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Review and validate detailed engineering designs, drawings, and cost estimates for Built Infrastructure projects in line with national standards and DRDIP guidelines.
- Follow up approvals of the plans and designs by sector experts.
- Participate in site condition assessments and feasibility studies to define appropriate engineering solutions.
- Ensure designs are climate-resilient, inclusive, and environmentally sound.
- Supervise construction activities to ensure compliance with specifications, timelines, and budget.
- Participate in bid evaluations and provide technical input during contract negotiations.
- Coordinate with Clerks of Work, local governments, and community representatives to ensure alignment of project activities with standards and maintenance plans.
- Monitor the application of mitigation measures outlined in ESMPs.
- Organise and facilitate training sessions for communities, contractors, and local authorities on best practices in sustainable infrastructure development and maintenance.
- Prepare technical progress reports, site inspection reports, value for money, quality assurance and project completion documentation.

- Prepare and maintain accurate records of project documentation, drawings, contracts, and correspondence.
- Identify engineering risks and recommend mitigation strategies.

QUALIFICATIONS

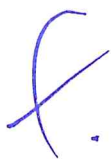
- An Honours Bachelor's Degree in Civil Engineering from a reputable University.
- A Master's Degree in any of the above fields is of added advantage.
- Must be a registered Engineer with the Engineers Registration Board of Uganda (ERB) with a valid practising licence.

EXPERIENCE

At least 6 years of relevant professional experience in the design/supervision/implementation of civil engineering infrastructure projects with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Proficiency in engineering software, project management tools, and knowledge of local construction materials and techniques.
- Proficiency in AutoCAD, Revit, MS Project, and knowledge of structural, hydraulic, or environmental regulations.
- Previous experience in site management, public works, or infrastructure projects.
- Working experience with refugees and emergency settings will be an added advantage.
- Experience with Local Government Operations is required.
- Strong written and verbal communication skills.
- Demonstrated integrity, attention to detail, and the ability to work under pressure and meet deadlines.



PROJECT ENGINEER – ELECTRICAL

Project	DRDIP II
Duty Station	Kampala
Vacancies	01
Reports To	Project Engineering Specialist

JOB PURPOSE

To ensure planning, design review, quality assurance, and supervision of electrical works implemented in DRDIP implementing districts, and to ensure that all regional electrical engineering activities align with technical standards, environmental and social safeguards.

KEY RESULT AREAS

- Electrical systems developed in line with national and international standards.
- Site supervision reports, quality assurance compliance, and health and safety regulations reports submitted to management.
- Risk matrices and mitigation measures prepared with primary focus on control of cost overruns.
- Certificates of works prepared; timely payment of contractors ensured.
- Technical tools and reporting formats for supervision of different contract types prepared.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Develop electrical systems including lighting, power distribution, and controls using CAD and technical software.
- Define project scopes, schedules, and budgets, managing electrical tasks from inception to completion.
- Ensure all installations meet local, national, and health/safety regulations (e.g., IEEE, NEC, UN standards).
- Liaise with clients, consultants, and contractors to ensure design intent and resolve technical issues.
- Supervise on-site construction, conduct inspections, and perform testing and commissioning of equipment.
- Prepare technical specifications, reports, and as-built drawings.
- Review and validate detailed engineering designs, drawings, and cost estimates for Electrical Infrastructure projects.
- Follow up approvals of the plans and designs by sector experts.
- Participate in site assessments and feasibility studies.
- Ensure designs are climate-resilient, inclusive, and environmentally sound.
- Supervise construction activities to ensure compliance with specifications, timelines, and budget.
- Ensure contractors adhere to HSE requirements.
- Assist in preparing tender documents, BoQs, and technical specifications for procurement.
- Participate in bid evaluations and provide technical input during contract negotiations.
- Coordinate with Clerks of Work, local governments, and community representatives.
- Monitor the application of mitigation measures outlined in ESMPs.

- Organise and facilitate training sessions for communities, contractors, and local authorities.
- Prepare technical progress reports, site inspection reports, value for money, quality assurance and project completion documentation.
- Prepare and maintain accurate records of project documentation, drawings, contracts, and correspondence.

QUALIFICATIONS

- An Honours Bachelor's Degree in Electrical Engineering, Power Systems Engineering, or a closely related field from a reputable University.
- A Master's Degree in any of the above fields is of added advantage.
- Must be a registered Engineer with the Engineers Registration Board of Uganda (ERB) with a valid practising licence.

EXPERIENCE

At least 6 years of relevant professional experience in the design/supervision/implementation of electrical engineering infrastructure projects with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Proficiency in electrical engineering software (e.g., AutoCAD Electrical, Dialux, ETAP, or similar), project management tools, and knowledge of local construction materials and techniques.
- Experience with AutoCAD, BIM (Revit), and electrical analysis software.
- Strong analytical, problem-solving, and troubleshooting abilities.
- Strong written and verbal communication skills.
- Demonstrated integrity, attention to detail, and the ability to work under pressure and meet deadlines.



PROJECT ENGINEER – WATER

Project	DRDIP II
Duty Station	Kampala
Vacancies	01
Reports To	Project Engineering Specialist

JOB PURPOSE

To ensure Infrastructure Development by designing and implementing water treatment plants, pipelines, pumping stations and reservoirs; to ensure planning, design review, quality assurance, and supervision of water and sanitation works implemented in DRDIP implementing districts; and to ensure that all regional water and sanitation engineering activities align with technical standards, environmental and social safeguards.

KEY RESULT AREAS

- Review sector technical standards, designs, BoQs, costs, and drawings for infrastructure adapted to specific sub-project sites.
- Prepare technical tools and reporting formats for supervision specific to different contract types.
- Prepare and submit regular site supervision reports, quality assurance compliance, and health and safety regulations reports.
- Prepare risk matrices and corresponding mitigation measures with a primary focus on control of cost overruns.
- Prepare certificates of works, ensure timely payment of contractors and submission of accountability.
- Submit sub-project data in the MIS in a timely manner.
- Prepare value for money tracking and analysis reports during implementation.
- Prepare compliance reports on ESMPs.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Ensure that water safety and quality meets health standards and manage treatment processes.
- Manage water resources sustainably, prevent pollution, and address environmental impacts.
- Review and validate detailed engineering designs, drawings, and cost estimates for Water Infrastructure projects in line with national standards and DRDIP guidelines.
- Conduct laboratory and field tests (e.g., concrete slump tests, aggregate analysis) to evaluate the suitability of materials, and prepare mix designs for concrete and bituminous mixtures.
- Implement quality control procedures, monitor material production and delivery, and ensure compliance with approved specifications.
- Supervise works to confirm construction materials and practices conform to the approved quality assurance plan and technical specifications.
- Maintain existing water and sewage systems and improve efficiency.
- Model surface or underground water resources and forecast demand.
- Follow up approvals of the plans and designs by sector experts (i.e., MoWE, NWSC).
- Participate in site assessments and feasibility studies.

-
- Ensure designs are climate-resilient, inclusive, and environmentally sound.
- Prepare approvals for all key project milestones and update them in the MIS.
- Ensure contractors adhere to HSE requirements.
- Assist in preparing tender documents, BoQs, and technical specifications for procurement.
- Participate in bid evaluations and provide technical input during contract negotiations.
- Monitor the application of mitigation measures outlined in ESMPs.
- Organise and facilitate training sessions for communities, contractors, and local authorities.
- Prepare technical progress reports, site inspection reports, value for money, quality assurance and project completion documentation.
- Identify engineering risks and recommend mitigation strategies.

QUALIFICATIONS

- An Honours Bachelor's Degree in Civil Engineering, Water Resources Engineering, Environmental Engineering, or a closely related field from a reputable University.
- A Master's Degree in any of the above fields is of added advantage.
- Must be a registered Engineer with the Engineers Registration Board of Uganda (ERB) with a valid practising licence.

EXPERIENCE

At least 6 years of relevant professional experience in the design/supervision/implementation of water engineering infrastructure projects with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Expertise in GIS (e.g., ArcGIS), hydraulic modelling software (HEC-RAS, WaterGEMS), and CAD software.
- Experience with water supply systems, Wastewater Treatment Plants (WWTP), or stormwater management projects.
- Familiarity with Environmental Impact Assessment (EIA) procedures and water safety legislation.
- Strong problem-solving, technical writing, team leadership, and communication skills.
- Competencies and skills in quality control, time, and cost in project management are required.
- Skills in water testing and analysis of various pH scales.
- Strong written and verbal communication skills.
- Demonstrated integrity, attention to detail, and the ability to work under pressure and meet deadlines.



LABOUR INTENSIVE PUBLIC WORKS OFFICER

Project	NUSAF IV
Duty Station	Regional Offices
Vacancies	04
Reports To	Labour Intensive Public Works Specialist

JOB PURPOSE

To oversee and coordinate the implementation of Labour-Intensive Public Works (LIPW) activities under NUSAF IV, including ordinary LIPW sub-projects and scaled-up LIPW interventions under the Disaster Relief Financing (DRF) window. The LIPW Officer ensures that public works projects are properly planned, executed to quality standards, create meaningful short-term employment opportunities for vulnerable households, utilise digital systems for attendance and payments, and contribute to community resilience through community assets that mitigate climate risks and support livelihoods.

KEY RESULT AREAS

- LIPW Programme Planning and Design: Annual LIPW work plans, technical designs for community infrastructure projects, and disaster response preparedness plans developed.
- Works Implementation and Quality Assurance: Oversight of public works execution ensuring adherence to technical specifications, safety standards, environmental safeguards, and timely completion.
- Beneficiary Employment Management: Coordination of beneficiary selection, registration, work assignment, attendance tracking, and wage payment processes using digital systems.
- DRF Rapid Response Coordination: Activation and management of emergency LIPW interventions following disasters, ensuring rapid mobilisation and effective response.
- Stakeholder Coordination: Liaison with district technical services, community leaders, and implementing partners for integrated planning and execution.
- Climate-Smart Infrastructure Promotion: Integration of climate adaptation and mitigation measures in public works design and implementation.
- Performance Monitoring and Reporting: Tracking of LIPW outputs, employment generation, payment efficiency, and infrastructure sustainability.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Develop annual LIPW implementation plans including project identification, technical designs, beneficiary targeting criteria, budget allocations, and implementation timelines.
- Oversee beneficiary selection and registration for LIPW activities using digital platforms, ensuring transparent selection processes and equitable gender and vulnerability representation.
- Coordinate daily attendance tracking through digital systems (biometric or mobile-based), payroll generation, and wage payment processing via digital payment aggregators.
- Monitor public works execution including site supervision, quality assurance inspections, compliance with technical specifications, occupational health and safety protocols, and ESF safeguards.

- Support DRF activation processes following disaster declarations, including rapid needs assessment, emergency works design, beneficiary mobilisation, and expedited implementation.
- Promote climate-smart public works including soil and water conservation structures, flood mitigation infrastructure, drought-resilient water systems, and ecosystem-based adaptation measures.
- Coordinate with district engineering departments, environment officers, and community development officers for integrated planning, technical backstopping, and sustainability of completed infrastructure.
- Prepare quarterly reports on LIPW implementation including person-days of employment generated, infrastructure completed, funds disbursed, challenges encountered, and recommendations.
- Ensure community ownership and sustainability of completed works through establishment of maintenance committees, training on asset management, and linkages to district maintenance systems.
- Perform any other duties as may be assigned from time to time by the Project Coordinator.

QUALIFICATIONS

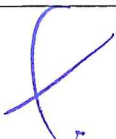
- A Bachelor's Degree in , Water Resources Engineering, Environmental Engineering, Meteorology .Social Work and Social Administration, Development Studies, Community Development, natural resource management, environment management, Climate Change or a related field from a recognized University
- A Master's Degree in Project Management, Natural Resource Management, Climate Change, Development Studies, Disaster Risk Management, or related field is of added advantage.

EXPERIENCE

Minimum of 6 years of professional experience in Labour-Intensive Public Works, community assets development, or community-based construction programmes with government or externally funded projects, development partners, multilateral or international organizations.

KEY SKILLS AND COMPETENCIES

- Strong technical knowledge of labour-intensive public works methods, community assets design, and quality assurance for roads, water systems, soil conservation, and flood mitigation sub-projects.
- Understanding of disaster risk management, emergency response protocols, and rapid assessment methodologies.
- Knowledge of climate adaptation and resilience-building approaches in infrastructure development, including nature-based solutions.
- Familiarity with World Bank Environmental and Social Framework (ESF), Occupational Health and Safety standards, and community infrastructure safeguards. Experience with digital attendance systems, mobile data collection tools, and digital payment platforms for wage workers.
- Strong project management skills including planning, budgeting, work scheduling, resource mobilisation, and multi-site coordination.
- Excellent stakeholder engagement and coordination abilities with experience working with district governments, community leaders, and vulnerable populations.
- Ability to work under pressure and respond rapidly to emergency situations.
- Strong analytical and report writing skills.



MONITORING AND EVALUATION OFFICER

Project	DRDIP II (02 posts) & NUSAF IV (04 posts)
Duty Station	Kampala & Regional Offices
Vacancies	06
Reports To	Monitoring and Evaluation Specialist

JOB PURPOSE

To carry out monitoring and evaluation of sub-projects in implementing districts; ensure maintenance of an updated project results matrix and project database; and provide support to the preparation and submission of all project reports.

KEY RESULT AREAS

- A monitoring and evaluation plan/strategy for the project developed and implemented.
- Project M&E tools and reporting formats developed and operational.
- Project field monitoring reports regularly prepared and shared for decision-making.
- Quarterly and annual project implementation status reports based on the project results framework.
- ToRs for the implementation of project studies and surveys in place at due dates.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Support the development of a comprehensive M&E and reporting system for the collection, documentation, tracking, and reporting of data related to all results levels of the project.
- Develop and/or revise project M&E tools and data collection procedures (e.g., project performance tracking and monitoring, indicators, data flow chart, M&E guides).
- Support and guide the development of feasible (specific, observable, measurable, qualitative and quantitative) indicators, targets, data collection and reporting frameworks, and performance monitoring plans.
- Support in compiling baseline data for each indicator per project component.
- Regularly collect data on targets of each indicator in the results framework matrix to measure achievement against performance indicators.
- Cascade M&E framework to all result levels of the project ensuring coherence and integration of indicators across all components.
- Support the development of an automated and interoperable information management system and dashboard to enable real-time progress tracking.
- Ensure validity, reliability, precision, integrity, and timeliness of information through quality checks and corrective actions.
- Compile and analyse data to support the preparation of monthly, quarterly, and annual reports.
- Support in preparing briefing materials on project performance and status.
- Support compliance with reporting requirements, reviewing relevant project documents and work plans.
- Support in updating the project risk register, issues log, and highlight reports.

- Facilitate training of relevant staff and district teams on Monitoring and Evaluation and data responsibilities.
- Monitor the progress of ongoing sub-projects in districts to ensure adherence to set standards and specifications.
- Participate in the organisation and conduct the joint implementation support missions and other in-depth reviews.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

- An Honours Bachelor's Degree in Statistics, Economics, Information Technology, Social Sciences, Education, Development Studies or any other related discipline from a reputable University.
- A Master's Degree in any of the above or related discipline is of added advantage.

EXPERIENCE

At least 6 years of relevant professional experience in the design/implementation of organisational level systems for M&E with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Proven expertise in quantitative and qualitative methodologies, management information systems, reporting, data quality assessments, data analysis and presentation.
- Demonstrated experience with data collection platforms and M&E tools such as Kobo Toolbox, ODK, Power BI, SPSS, STATA, or similar analytical packages.
- Proficiency in advanced Excel and other Microsoft Office applications.
- Strong understanding of Geo-enabling Initiative for Monitoring and Supervision (GEMS) is required.
- Strong knowledge of theory of change, resilience M&E, results-based monitoring, and evaluation design fundamentals is desirable.
- Strong presentation skills and experience in drafting Aide Memoires for stakeholders.
- Knowledge/expertise in evaluation techniques (quantitative and qualitative methodologies, questionnaire development, statistical analysis, logic models, evaluation plans, etc.).
- High level of integrity in handling public resources and financial management.
- High level of interpersonal and management skills and ability to work with teams.
- Must be result-focused and be able to work under pressure and tight deadlines.



DATA ANALYST

Project	NUSAF IV (01) & DRDIP II (01)
Duty Station	Kampala
Vacancies	02
Reports To	Management Information Systems Specialist

JOB PURPOSE

The Data Analyst will support the design, development, and management of data functions within the Management Information System (MIS). The role focuses on developing data collection tools, generating analytical reports, building APIs for system integration, and ensuring high standards of data quality, integrity, and usability. The ideal candidate should have a forward-looking mindset, leveraging emerging data and Artificial Intelligence techniques to enhance automation, predictive insights, and decision support within the MIS.

KEY RESULT AREAS

- Functional, user-friendly, and scalable digital data collection tools and functions aligned with project operational requirements.
- Accurate, complete, timely, and reliable datasets maintained across the MIS.
- Automated reports and dashboards that support evidence-based and increasingly predictive decision-making.
- Well-designed APIs enabling efficient data exchange for MIS adoption.
- Data-driven and AI-supported approaches (e.g., anomaly detection, forecasting, pattern recognition) introduced to improve insights and operational efficiency.
- Optimised databases and data workflows supporting system performance and scalability.
- Well-documented systems and trained users effectively utilising data tools and insights.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Configure and maintain digital data collection platforms to support efficient and consistent field data capture, aligned with project indicators and reporting requirements.
- Implement data validation rules, consistency checks, and automated quality controls within data collection systems.
- Conduct routine data cleaning, verification, and audits to maintain high data quality and integrity across the MIS.
- Support database design, optimisation, and management to ensure efficient data storage, retrieval, and performance.
- Translate programme and reporting needs into structured data models, workflows, and standardised data collection frameworks.
- Collaborate with developers and IT officers to ensure seamless integration of data pipelines and system interoperability.
- Develop and maintain automated dashboards and reports to support operational monitoring and strategic decision-making.
- Analyse datasets to identify trends, patterns, and anomalies, providing actionable insights to stakeholders.

- Support tracking and reporting of key performance indicators (KPIs) and project results frameworks.
- Apply statistical methods and basic machine learning techniques (e.g., anomaly detection, forecasting) to enhance insights.
- Prepare and maintain documentation for data tools, workflows, APIs, and reporting processes.
- Train and support users on data collection tools, dashboards, and data interpretation.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

- A Bachelor's Degree in Computer Science, Statistics, Data Science, AI and Machine Learning, or a related field from a recognised University.
- A relevant Master's Degree is of added advantage.
- ITIL 4 Foundation Certification is an added advantage.

EXPERIENCE

At least 6 years of relevant professional experience in data analysis, data management and systems development with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Understanding and experience in machine learning, AI, or advanced analytics techniques.
- Proficiency in Python programming language.
- Proficiency in relational and non-relational databases, particularly MySQL and MongoDB.
- Experience in developing and integrating RESTful APIs.
- Experience with digital data collection tools e.g. ODK, Kobo Toolbox.
- Familiarity with data visualisation tools e.g., Power BI, Tableau, Looker.
- High level of interpersonal and management skills and ability to work with teams.
- Must be result-focused and be able to work under pressure and tight deadlines.



INFORMATION COMMUNICATIONS TECHNOLOGY OFFICER

Project	NUSAF IV (01) & DRDIP II (01)
Duty Station	Kampala
Vacancies	02
Reports To	Management Information Systems Specialist

JOB PURPOSE

The ICT Officer will provide frontline technical support to users, ensuring the smooth operation of IT systems, network infrastructure, and digital tools. The role focuses on end-user support, troubleshooting software, hardware and network issues, and building user capacity through training and guidance to enhance effective use of ICT resources.

KEY RESULT AREAS

- Timely resolution of user issues and high levels of user satisfaction with ICT services.
- Stable and secure network connectivity and properly functioning IT systems.
- Users equipped with the knowledge and skills to effectively utilise ICT tools and systems.
- Proper tracking, maintenance, and utilisation of ICT systems, equipment and respective resources.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Provide first-line technical support to users, resolving hardware, software, and system-related issues in a timely manner.
- Install, configure, and maintain user devices including desktops, laptops, printers, and mobile devices.
- Troubleshoot network connectivity issues (LAN, Wi-Fi, VPN) and escalate complex issues where necessary.
- Monitor and maintain network equipment such as routers, switches, and access points to ensure optimal performance.
- Support the setup, maintenance, and use of enterprise systems including email, office, file sharing, and MIS platforms.
- Assist in user account management, including account creation, access control, and password management.
- Conduct routine system checks and preventive maintenance to minimise downtime and disruptions.
- Provide hands-on user training on ICT systems, applications, and digital tools to improve productivity.
- Develop simple user guides, manuals, and training materials for common systems and tools.
- Support onboarding of new staff by setting up IT equipment and providing basic ICT orientation.
- Maintain an inventory of ICT assets and ensure proper tracking, usage, and maintenance.
- Ensure adherence to ICT policies, including data security, backup procedures, and acceptable use.

- Support basic cybersecurity practices, including security updates, user awareness, and incident reporting.
- Document and track support requests, resolutions, and recurring issues for continuous improvement.
- Liaise with vendors and service providers for maintenance, repairs, and technical support when required.
- Maintain knowledge of Linux server and Windows personal operating systems.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

- A Bachelor's Degree in Information Technology, Computer Science, Information Systems, or a related field.
- A Master's Degree in a related/relevant field is of added advantage.
- ITIL 4 Foundation Certification is an added advantage.

EXPERIENCE

At least 6 years of relevant professional experience in IT support, helpdesk, domain and systems/network administration with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Experience in supporting users in a structured or enterprise environment is an added advantage.
- Strong knowledge of computer hardware, operating systems (Windows/Linux), and common software applications.
- Basic networking knowledge (TCP/IP, LAN/WAN, Wi-Fi configuration, routers, switches).
- Familiarity with user support tools, ticketing systems, and remote support solutions.
- Understanding of basic cybersecurity principles and best practices.



MANAGEMENT INFORMATION SYSTEMS OFFICER

Project	NUSAF IV (01) & DRDIP II (01)
Duty Station	Kampala
Vacancies	02
Reports To	Management Information Systems Specialist

JOB PURPOSE

The MIS Officer will be responsible for the customisation and continuous improvement of the Management Information System (MIS) and other digital tools. The role combines software development, system administration, and user support, ensuring that the MIS remains responsive to evolving project needs. The MIS Officer will work closely with system vendors during initial development and take ownership of ongoing enhancements, maintenance, and integrations, reducing long-term dependency on external vendors.

KEY RESULT AREAS

- Reliable, scalable, and user-centred systems aligned with project requirements.
- Project ability to maintain, modify, and extend the MIS independently of vendors.
- Efficient data exchange between the MIS and other systems through APIs and data pipelines.
- High system usability supported by timely technical assistance and user training.
- Stable, secure, and well-maintained applications and infrastructure environment.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Participate in the design, development, and deployment of the MIS in collaboration with external vendors.
- Develop, customise, and maintain system modules.
- Take ownership of the MIS post-deployment, implementing enhancements, bug fixes, and new features without reliance on vendors.
- Design and manage APIs to enable integration with external systems (e.g., mobile data collection tools, financial systems, GIS platforms).
- Support database design, management, and optimisation to ensure efficient data storage and retrieval.
- Troubleshoot system issues, debug code, and resolve technical problems in a timely manner.
- Provide first and second-level user support for information systems-related issues.
- Train users on system functionality and provide guidance on effective use of the MIS.
- Develop and maintain technical documentation, including system architecture, codebase, and integration workflows.
- Monitor system performance and implement improvements to enhance speed, reliability, and scalability.
- Ensure system security through proper access controls, authentication mechanisms, and data protection practices.
- Collaborate with data teams to support reporting, analytics, and data quality requirements within the MIS.

- Manage version control, testing, and deployment processes to ensure system stability.
- Liaise with vendors when necessary for system upgrades, while maintaining internal control over routine changes.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

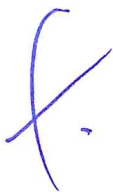
- A Bachelor's Degree in Computer Science, Software Engineering, Information Systems, or a related field from a recognised University.

EXPERIENCE

At least 6 years of relevant professional experience in software development and systems management, preferably working with enterprise-grade systems with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Proficiency in developing software systems; development of enterprise systems is an added advantage.
- Strong proficiency in a high-level programming language.
- Strong proficiency in JavaScript (and frameworks such as React, Next.js, or similar) for frontend development.
- Experience with relational and non-relational databases such as PostgreSQL, MySQL, or MongoDB.
- Experience in designing and integrating RESTful APIs.
- Experience in version control systems (e.g., Git) and deployment environments.
- Basic knowledge of cloud or server management and system architecture.
- Knowledge of Linux server operating systems.



LIVELIHOODS OFFICER

Project	NUSAF IV (02) & DRDIP II (02)
Duty Station	Regional Offices
Vacancies	04
Reports To	Livelihoods Specialist

JOB PURPOSE

To support systematic planning and implementation of project activities under the Livelihoods Component of the project, and to offer technical support in programme execution at district and community levels to ensure maximum benefit to the project beneficiaries.

KEY RESULT AREAS

- Technical guidance provided to the local government on planning, enterprise selection and generation of sub-projects.
- Annual and quarterly work plans and budgets for the livelihood component prepared.
- Progress of implementation of project activities in refugee-hosting districts monitored.
- Technical support to implementation of project activities in districts provided.
- Monthly, quarterly and annual reports prepared.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Oversee the processes by which livelihood groups develop viable business, savings, and expenses plans, with heavy focus on integration of livelihoods activities in local and regional markets.
- Support districts in designing projects that address specific needs, such as agricultural development, business support, or vocational training.
- Support the preparation of annual and quarterly work plans and budgets for the Livelihood Component for consolidation and approval by management.
- Undertake regular monitoring and supervision visits to districts and communities to support implementation of activities under the Livelihood Component.
- Assist in the development of and maintain a database for beneficiary communities, including tracking systems for fund flows, reporting, audit, budget revisions and project deliverables.
- Support the preparation and review of project implementation guidelines, handbooks and manuals.
- Support the District Authorities on performance improvement measures and resolution of implementation bottlenecks under the component.
- Support the review of sub-project requests submitted by the Districts to ensure accuracy, completeness, viability, sustainability and compliance.
- Prepare component periodic progress reports and presentations to stakeholders.
- Participate in the preparation and conduct of GOU/World Bank Joint Implementation Support Missions.
- Explore potential markets for products generated by livelihood activities and support beneficiaries in accessing these markets.

- Promote innovation and digitalisation by encouraging the adoption of new technologies and approaches to enhance livelihoods.
- Work with government agencies, other NGOs, and private sector partners to ensure effective implementation of projects.
- Support the development of a capacity building plan for the project implementers and beneficiary communities.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

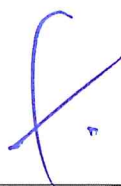
- An Honours Degree in Agriculture, Agribusiness, Economics, Business Administration, Development Studies, Technical Vocational Education or related disciplines from a recognised University.
- A Master's Degree in any of the above disciplines is of added advantage.

EXPERIENCE

At least 6 years of relevant professional experience in the design/implementation of community empowerment, Household Income Support, value chain development or livelihoods programmes with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Extensive knowledge and understanding of value chain development.
- Good understanding of market systems, identifying profit-oriented investments, and linking producers to markets.
- Skills in climate-smart agriculture, livestock production, and sustainable business management.
- Experience in conducting community assessments, targeting and registering beneficiaries, and conducting training sessions.
- Good stakeholder management experience including liaising with local government officials, community leaders, and private sector partners.
- Ability to work in teams with a collegial attitude.
- Proficient in using MS Word, Excel, PowerPoint and internet.



ENVIRONMENTAL OFFICER

Project	NUSAF IV (1) & DRDIP II (1)
Duty Station	Kampala
Vacancies	02
Reports To	Environmental Specialist

JOB PURPOSE

To ensure that various interventions implemented under DRDIP comply with environmental and social policies, laws and regulations governing both national/country and IDA standards (World Bank), and to ensure that the Environment and Social Safeguard Policies of the Government of Uganda and the World Bank are followed during implementation of activities.

KEY RESULT AREAS

- Environmental safeguards screening, reporting and other tools and forms developed and reviewed.
- Training manuals/material on E&S for district and sub-county staff produced and disseminated.
- Training of district and sub-county staff and other relevant stakeholders undertaken.
- Technical backstopping and compliance monitoring reports on E&S performance prepared.
- Periodic reports prepared.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Support the development, maintenance and operation of the Environment Safeguards compliance monitoring system.
- Provide technical guidance to DRDIP teams and other stakeholders on ensuring aspects of Environment Social compliance measures are implemented and adhered to.
- Support the collection, analysis and utilisation of environment safeguards information at national and district level.
- Coordinate and support preparation of periodic project progress reports with adequate input on project performance on environment safeguards.
- Undertake periodic training and capacity building of key DRDIP implementers at national and district levels on implementing environmental safeguards.
- Ensure adequate Environment Safeguards records and documentation are kept, including photographs of works and sub-projects and adequate documentation of stakeholder consultations and land affirmations.
- Support the development of ToRs for environmental impact assessment studies and audits (including ToRs for specific DRDIP sub-projects).
- Support and lead in the development of respective ESIA's and Project Briefs as defined in the project ESMF.
- Advise management on strategies for strengthening implementation of Environment Safeguards measures.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

- An Honours Bachelor's Degree in Environment Management, Natural Resources Management, Forestry or a related field.
- A Master's Degree in a related discipline is an added advantage.

EXPERIENCE

At least 6 years of relevant professional experience designing/implementing Environmental Safeguards programmes with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Professional training in Environmental and Social Framework (ESF) Fundamentals.
- Professional training in principles of environmental impact assessment.
- Ability to make quick and good judgement.
- High level of honesty, integrity and versatility.
- Should be able to work with minimum supervision and deliver under pressure.

SOCIAL DEVELOPMENT OFFICER

Project	NUSAF IV (01) & DRDIP II (01)
Duty Station	Kampala
Vacancies	02
Reports To	Social Development Specialist

JOB PURPOSE

To ensure that the project's social dimensions are effectively managed and that the project benefits all stakeholders, particularly vulnerable groups; to support the delivery of timely and relevant analytical, technical, research, programmatic and policy advice on social development issues including gender equality, youth development and culture; and to ensure the needs and contributions of women and men of all diversities are respected and that human rights and cultural heritage are promoted.

KEY RESULT AREAS

- Tools, instruments and training materials for project staff and other stakeholders on social development issues developed and disseminated.
- Social impact assessments conducted to identify potential positive and negative social consequences and provide mitigation measures.
- Capacity building of stakeholders in social development conducted.
- Stakeholder engagement plan developed and implemented.
- Regular reports prepared and shared with stakeholders.
- Regular reports on incidences and grievance management.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Ensure that the Government of Uganda, the World Bank and the Project's Social Inclusion and Safeguarding policy and other relevant inclusion, social development safeguards principles and regulations are applied consistently throughout the project cycle.
- Support in the development of an action plan for social inclusion and safeguarding.
- Conduct gender mapping and analysis in the value chain and support inclusion of marginalised categories in key participating positions.
- Ensure inclusion of persons with disability, refugees and other vulnerable and marginalised groups in all project intervention areas.
- Use Gender, Social Inclusion and Safeguarding analysis to purposefully engage youth, women, and marginalised groups in all activities and result areas.
- Develop and lead the implementation of the project's Social Inclusion and Safeguarding strategy and action plan.
- Work with the Environmental & Social Development Specialist and partners to raise awareness and capacity of project staff on issues related to Social Inclusion and Safeguarding.
- Work closely with all project staff and local governments to build their understanding of social issues.
- Work closely with the M&E team to ensure that Social Inclusion and Safeguarding considerations are reflected in M&E plans, frameworks, and reports.
- Support the tracking and maintenance of any Social Inclusion and Safeguarding performance indicators.
- Support the integration of Social Inclusion and Safeguarding activities within the work plan including GBV/SEA and VAC activities.
- Support development and operationalisation of the Project Grievance Redress Mechanism.
- Map out project stakeholders and identify the most appropriate means of engagement to ensure their participation.
- Provide support supervision to implementing partners to ensure adherence to social standards during the implementation of the project sub-projects.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

- A Bachelor's Degree in Social Work and Social Administration, Social Sciences, Development Studies, Gender Studies, Bachelor of Arts or any other relevant discipline.
- A Master's Degree in a related field is of added advantage.

EXPERIENCE

At least 6 years of relevant professional experience designing/implementing Social Inclusion and Social Safeguard programmes with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Professional training in Environmental and Social Framework (ESF) Fundamentals.
- Practical experience in implementing Social Inclusion and Safeguard projects in remote locations, especially in fragile ecosystems.
- Proven experience leading Community Development and planning activities at District Local Government level.
- Good communication skills in English, both written and spoken, with excellent reporting, facilitation and presentation skills.

- Demonstrated commitment to gender equality and social inclusion in all aspects of work.
- High level of honesty, integrity and versatility.
- Should be able to work with minimum supervision and deliver under pressure.

COMMUNICATIONS OFFICER

Project	NUSAF IV (01) & DRDIP II (01)
Duty Station	Kampala
Vacancies	02
Reports To	Communications Specialist

JOB PURPOSE

To assist project management and facilitate timely and regular information dissemination and sharing among stakeholders on project implementation issues; and to ensure effective stakeholder participation, strong management mechanisms and efficient service delivery.

KEY RESULT AREAS

- A communication strategy based on information needs assessment of stakeholders produced.
- Development and production of IEC materials by different programme specialists and stakeholders effectively coordinated.
- Training materials for project staff and district staff on IEC in place.
- A quarterly report on the implementation of the communication strategy, indicating key deliverables achieved and a plan of actions for improvement, produced.
- Regular monthly reports on the provision of technical support to districts and communities produced.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Create high-quality media and multimedia content for dissemination in country and via OPM's platforms.
- Undertake and organise missions and field trips with media and other official visitors in support of DRDIP and its work, in coordination with OPM communications team.
- Maintain strong media relations for the project year-round, ensuring that media and key external stakeholders have strong awareness of project work.
- Produce strategic and general interest news and features content for dissemination to external audiences via online channels.
- Develop and implement an action plan to strengthen external communication of project leadership and management team profiles.
- Create and manage content for projects' social media accounts, monitoring impact and identifying opportunities.
- Develop impact stories showcasing project influence on projects, sponsors, partners, investors, beneficiaries and government.
- Support and coordinate an AI chat solution for the online platform.
- Ensure unified messaging and narrative for DRDIP across all channels.

- Participate in strategic planning and coordinate special projects related to internal and external communications initiatives.
- Manage project branding at physical and virtual events in coordination with relevant government MDA Communications Departments.
- Maintain and update project website content, implementing changes as needed.
- Lead the design of targeted communications plans for projects and events, including content development, outreach, and branding activities.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

- An Honours Degree in Mass Communication/Journalism/Public Relations or a related discipline from a reputable University.
- A Master's Degree in a relevant field is of added advantage.

EXPERIENCE

At least 6 years of relevant professional experience in public relations/communications programmes with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Experience in communication and media relations, media campaigns and promotional material development.
- Experience in using a wide range of communication tools in print, broadcasting, electronic and traditional media.
- Experience in working with grass-roots communities, non-governmental organisations, multilateral bilateral development agencies and government.
- High level of honesty, integrity and versatility.
- Should be able to work with minimum supervision and deliver under pressure.

NATURAL RESOURCES MANAGEMENT OFFICER

Project	DRDIP II(1)
Duty Station	Kampala
Vacancies	01
Reports To	Natural Resources Management Specialist

JOB PURPOSE

To ensure the implementation of sustainable management and conservation of natural resources activities in the project, and to ensure that all project activities comply with national policies, rules, regulations, and local bylaws related to the sustainable use and protection of natural resources.

KEY RESULT AREAS

- Component work plans and budgets prepared.
- District sub-projects appraised and approved.
- Implementation status reports and beneficiary data for all funded sub-projects.
- Regular capacity building to districts.
- Regular reports prepared in a timely manner.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Technical appraisal of sub-project proposals and work plans from districts to ensure they consider local context of climate change adaptations.
- Support the development of community-based forestry and reforestation programmes through village nurseries with a focus on developing opportunities for women, youth and vulnerable groups.
- Collaborate with all field teams and provide technical assistance as required, in accordance with policies, procedures and standards.
- Implement and coordinate strategies for the sustainable exploitation and conservation of natural resources, including forestry, wetlands, and water sources.
- Collect and analyse data related to natural resources component to support informed decision-making and reporting.
- Develop and implement district development strategies, plans, and budgets for natural resources.
- Prepare periodic reports on all activities related to natural resource management.
- Provide technical support and guidance to DRDIP II implementing districts and individuals involved in natural resource management.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

- An Honours Degree in Biological Sciences, Natural Resources, Forestry, Environmental Management or related discipline from a recognised University.
- A Master's Degree in a related field is an added advantage.

EXPERIENCE

A minimum of 6 years of professional experience in natural resource management with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Proven experience in integrated landscapes, environment, fisheries, forestry, watershed management, community-based development, biodiversity and rural development.
- Familiarity with World Bank natural resources management processes, guidelines and procedures is highly desirable.
- Knowledgeable on use of GPS and Geo-ODK for field data collection.
- Experience in using ArcGIS and other remote sensing tools to support natural resources management, including use of drones, is required.
- Relevant experience in natural resource management, environmental impact assessment, and community engagement.
- Excellent communication, interpersonal, analytical, and problem-solving skills.
- Familiarity with computer use for data analysis, report writing, and communication.



PROJECT OFFICER – FORCED DISPLACEMENT

Project	DRDIP II
Duty Station	Kampala
Vacancies	02
Reports To	Deputy Project Coordinator-DRDIP II

JOB PURPOSE

To ensure effective technical support of all Window for Host Communities and Refugees (WHR) funded projects being implemented by Ministries, Departments and Agencies (MDAs), and to support OPM in enhancing its coordination role and management of forced displacement development agenda.

KEY RESULT AREAS

- Profiled reports on the different actors and actions implemented in the refugee hosting districts.
- Comprehensively harmonized district and national level implementation plans for smooth implementation of activities.
- Overlaps, gaps, and priority areas for forced displacement documented
- Coordination forums at district and national level established
- Development response on forced displacement aligned
- Improved visibility of WHR funded projects
- Digitally generated reports anchored on a dashboard for real-time visualization and tracking of progress.
- Consolidated activity reports from RHD to inform on the results being generated periodically.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Support establishment of a strategic forum to review what is working and where, identify coordination challenges and areas where development responses are not delivering intended results, and indicate priority areas for improved coordination and alignment of WHR-financed operations.
- Synthesize and present relevant information to the Comprehensive Refugee Response Framework (CRRF) to support broader discussion and alignment across humanitarian and development responses
- Ensure alignment of development responses to forced displacement with District Development Plans and existing refugee coordination structures and facilitates coordination among government entities and partners operating in Refugee Hosting Districts
- Facilitate systematic information sharing on WHR-financed projects and other relevant development interventions across sectors and RHD, addressing fragmentation of information and reducing overlap, gaps, and uncoordinated investment areas.
- Identify and document who is doing what, where, and in which sectors in relation to development responses to forced displacement.
- Work with the Communication Specialist to improve visibility, alignment, and coherence of development interventions addressing refugee and host community needs
- Consolidate and review information on all WHR projects at national and district levels to identify overlaps, gaps, and underserved areas to inform the alignment and prioritization of current and future development investments.
- Establish coordination platforms, and project-supported roles through which development responses to forced displacement are aligned across government at national and district levels

- Facilitate information sharing and strategic coordination, without altering formal implementation, fiduciary, or decision-making arrangements.
- Support Inter-Ministerial Committee on Development Response to Forced Displacement (CDRFD) strategic coordination and alignment of development responses to forced displacement.
- Support CDRFD to take stock of other relevant government-led refugee and host community inclusion programs, with a view to promoting coherence across development interventions.
- Define information requirements and consolidate data provided by implementing agencies through the DRDIP II MIS
- Support coordination discussions by highlighting overlaps, gaps, and priority areas for alignment of development investments
- Prepare reports on overall progress, emerging challenges, and strategic priorities across sectors and geographies.
- Perform any other duties assigned from time to time by the supervisor or his/her designate

QUALIFICATIONS

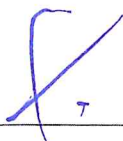
- A Bachelor's Degree in Development studies, Economics, Business Administration, Social Sciences, Health, Information Technology or a related discipline from a recognized University is required.
- A relevant Master's Degree from a recognized university is of added advantage.

EXPERIENCE

A minimum of 6 years of professional experience in refugee partners' coordination with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Excellent communication and interpersonal skills; able to work in a team.
- Excellent computer skills in Microsoft Office tools (Word, Excel, and PowerPoint) and internet use, including database use.
- Ability to work effectively with a wide range of stakeholders from government, development agencies, civil society and the private sector
- Strong knowledge of refugee management and operations is required
- Past experience working with development partners, MDAs on displacement is required
- Excellent writing and Presentation skills are required
- Past experience in coordination of development partners is an asset.



PROCUREMENT OFFICER

Project	NUSAF IV (01) & DRDIP II (02)
Duty Station	Kampala
Vacancies	03
Reports To	Procurement Specialist

JOB PURPOSE

To provide support for timely implementation of procurement processes in accordance with the procurement plan; to ensure timely acquisition of goods, works and services essential for project implementation and operations; to assist the Procurement Specialist in the supervision of community procurements in local governments; and to provide hands-on support to the entities to ensure efficient and effective procurement is achieved.

KEY RESULT AREAS

- Up-to-date Annual Procurement Plan.
- Refined Community Procurement and Stores Management Handbook.
- Goods and Services successfully procured in time for the project with regular reports developed.
- District officials trained in World Bank and PPDA procurement requirements.
- Up-to-date procurement records on file, contract register and monthly reports

SPECIFIC DUTIES AND RESPONSIBILITIES

- Support the Procurement Specialist in the Coordination Function for all procurement activities under the project.
- Ensure that the procurement and selection of Consultants guidelines of World Bank are observed and adhered to at all stages of procurement.
- Participate in Evaluation exercises (Expression of Interest, Quotations, Bids and Proposals) and ensuring adherence to procedures and guidelines.
- Verify and make available documentation relating to procurement activities of the project.
- Support the development, preparation and update of the Procurement Plan of the project and monitor their implementation.
- Provide timely technical advice on procurement to project stakeholders.
- Support contract management through monitoring orders of supplies, goods and works, progress and delivery schedules.
- Prepare procurement progress reports, procurement monthly reports and procurement quarterly reports.
- Support the Project Independent Procurement Audit and ensure that issues from procurement audits are communicated to all stakeholders and addressed.
- Maintain complete procurement files and records including all correspondence related to procurement activities.
- Assist in organising pre-bid or pre-proposal meetings and negotiation meetings.
- Participate in preparation of draft contract agreements for the Contracts Committee.

- Assist the Procurement Specialist in preparation of specific procurement notices/invitation for bids.
- Participate in the preparation of bidding documents, request for proposals, consultant shortlists and other documents.
- Assist in facilitating the Post Procurement Reviews (PPR) exercise and follow up on implementation of PPR recommendations.
- Prepare and update the Contract Register and ensure completeness of procurement files.
- Support Local Governments in the development and integration of their Procurement Plans.
- Participate in training sessions to build capacity of Local Governments, EPRA facilitators and communities.
- Liaise with the District Procurement Officers, Contracts Committees, user departments and provide support in implementation of multi-community sub-projects.
- Support Local Governments to establish and maintain good procurement records management systems.
- Advise the Procurement Specialist on bottlenecks and recommend possible solutions.
- Perform any other duties assigned by the supervisor or his/her designate.

QUALIFICATIONS

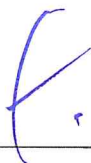
- An Honours Bachelor's Degree from a reputable University in Procurement/Supply Chain/Logistics Management, Business Administration, Commerce, Economics, Entrepreneurship or other related field.
- Full qualification of CIPS/CILT is required.

EXPERIENCE

A minimum of 6 years of professional experience in procurement management with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Professional experience working on large public/private sector projects and at least 3 years working with World Bank-funded projects.
- Working knowledge of the PPDA procurement regulations and procedures.
- Proven integrity and confidentiality in handling public resources and in managing public procurement.
- Excellent Computer Skills (Microsoft Excel, Word and PowerPoint applications and any other application used in the Procurement Function).
- Ability to work with minimum supervision.
- High level of integrity and ethical conduct.



ACCOUNTANT

Project	NUSAF IV (01) & DRDIP II (01)
Duty Station	Kampala
Vacancies	02
Reports To	Finance Management Specialist

JOB PURPOSE

To support the Finance Management Specialist in the preparation of financial statements and other financial documents in line with agreed guidelines satisfactory to IDA and other participating stakeholders, and to effectively contribute to achieving DRDIP goals particularly by supporting the finance unit to provide updates of budget execution.

KEY RESULT AREAS

- Prepare and maintain all source documents and records relating to project payment transactions and receipts.
- Maintain the DRDIP Cash Book in the Financial Accounting System (IFMS) on a weekly basis.
- Prepare Bank reconciliations on a weekly basis.
- Prepare and maintain the Fixed Assets Register of the project assets.
- Assist the FMS in preparation for both external and internal audit activities.
- Proactively support the District Project Accountants and District Desk Officers.
- Assist the FMS in preparation of financial statements and Interim Financial Reports within agreed time frames.
- Ensure timely payment of service providers, project activity allowances, staff salaries and statutory deductions.
- Follow up on staff accountabilities, maintaining a detailed log of outstanding accountabilities.
- Chronological filing of documents with adequate reference to ensure ease of retrieval.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Prepare and maintain all source documents and records relating to project payment transactions and receipts.
- Maintain the DRDIP Cash Book in the Financial Accounting System (IFMS) on a weekly basis.
- Prepare Bank reconciliations on a weekly basis.
- Prepare and maintain the Fixed Assets Register of the project assets.
- Assist the FMS in preparation for both external and internal Audit Activities.
- Proactively support the District Project Accountants and District Desk Officers.
- Assist the FMS in preparation of financial statements and Interim Financial Reports within agreed time frames and in compliance with standard formats.
- Ensure timely payment of service providers, project activity allowances, staff salaries and any statutory deductions, promptly reporting any challenges in the payment system to the Project Coordinator.
- Follow up on staff accountabilities, maintaining a detailed log of outstanding accountabilities.
- Chronological filing of documents with adequate reference to ensure ease of retrieval.

- Carry out any other duties as may be assigned by the supervisor.

QUALIFICATIONS

- An Honours Bachelor's Degree in Accounting from a recognised University.
- Full qualification in ACCA or CPA is mandatory.
- Membership of the Institute of Chartered Public Accountants of Uganda (ICPAU) is a must-have.

EXPERIENCE

A minimum of 3 years of professional experience in accounting with government or externally funded projects, development partners, multilateral or international organisations.

KEY SKILLS AND COMPETENCIES

- Excellent quantitative and analytical skills.
- Strong writing, communication and interpersonal skills.
- Computer literate including accounting packages and well versed in the use of Excel.



ACCOUNTS ASSISTANT

Project	NUSAF IV (02) & DRDIP II (02)
Duty station	Kampala
Vacancies	04
Reports To	Finance Management Specialist

JOB PURPOSE

To provide Finance and Accounting support to the respective project and other project implementing entities to ensure effective financial management throughout the project implementation period, and to support the Government of Uganda in managing and monitoring financial activities of the projects as specified in the Financing Agreements and in line with GOU Financial Regulations and the Project Implementation Manuals.

KEY RESULT AREAS

- Maintaining accounting records.
- Invoicing and processing payments.
- Preparing reconciliations.
- Facilitating audit processes.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Maintaining accurate financial accounting records and ledgers.
- Processing invoices, payments, expense reports and reimbursements.
- Reconciling bank statements and accounts to ensure balances are accurate and identify and resolve any discrepancies.
- Assist with audits, prepare and file financial documents, and help with budget preparation and financial report generation.
- Process payrolls and verify deductions.
- Provide general administrative support to the Accountant and departmental staff.
- Carry out any other duties as may be assigned by the supervisor.

QUALIFICATIONS

- A Bachelor's Degree in Finance, Accounting, Bachelor of Commerce, or an equivalent qualification.

EXPERIENCE

A minimum of 4 years of professional experience in accounting with government or externally funded projects, development partners, corporate entities or multilateral or international organizations.

KEY SKILLS AND COMPETENCIES

- Experience in Finance and Administration.
- Good interpersonal skills.

- Team working skills.
- Good writing and reporting skills.
- Good analytical skills.
- Exhibit high standards of integrity and ethical code of conduct.

